

**HEBRON HIGH SCHOOL
CHOIR BOOSTER CLUB MEETING**
December 8, 2016
Minutes

Attendance

X	Holly Atwood	President
X	Elaine Smeltz	VP
X	Dorothy Johnson	VP
X	Wendy Majors	Treasurer
X	Janna Wise	Secretary
X	Tiffany Buscemi	Freshman Rep
	Christi Linebarger	Sophomore Rep
X	Cathy Turner	Junior Rep
X	Tracy Dye	Senior Rep

	Barb Wynn	Spirit Wear
X	Kim Irving	PR/Website
X	Beth Stubblefield	Volunteers
	Kim Piccolo	HGT
	Mark Thrower	HGT
	Nicci Thrower	Uniforms
X	Rachel Forester	Director
X	Nathan Ratliff	Assistant Director

Meeting Minutes Approval

The November minutes were approved

Treasurer's Report

** (From Prior Meeting) Discussion of possibly buying insurance through AIM (cost would be at least \$300) for protection for the Booster Club—Wendy to look into this.

* Discussion of having first Tax Free Day for Spirit Wear Sales and saving 2nd Tax Free Day for later in the year (maybe a second Spirit Wear sale in the spring?)

* Price of DVD production has been raised. Discussion of considering DVD sales a “service provided” rather than a “fundraiser” as far as budgeting is concerned.

* Totals from Cluster Concerts: \$1450 (DVD sales) + \$1258.69 (Donations) = \$2708.69

*October ending balance and November beginning balance were automatically adjusted in Charms after voiding an item in the amount of \$105.00. Rachel paid the invoice out of pocket, and I had issued a check. The payee agreed to void the booster club check and I have reimbursed Rachel for the funds with a different check. (see below)

REVISED OCTOBER:

BEGINNING BALANCE 10/01/2016: \$23,721.45

INCOME

<u>Fees</u>	788.00
<u>Choir Apparel</u>	15.00
<u>Patrons</u>	50.00
<u>Fundraiser-DVD's</u>	345.00
<u>Fundraiser-Pizza</u>	3,069.00
<u>Fundraiser - Snap Raise!</u>	16,317.96
<u>Fundraiser-Other</u>	572.00
<u>Fundraiser - Restaurant Nights</u>	248.62
<u>Trip</u>	17,775.00
<u>Uniforms</u>	40.00

TOTAL INCOME 39,220.58

EXPENSES

<u>Choir Support</u>	-593.47
<u>Events/Activities</u>	-1,292.79
<u>Harmony</u>	0.00
<u>Fundraiser-DVD's</u>	-538.00
<u>Fundraiser-Pizza</u>	-2,042.00
<u>Fundraiser-Other</u>	-157.12
<u>Music</u>	-105.00
<u>scholarships</u>	-750.00
<u>Supplies/Misc</u>	-44.78
<u>Uniforms</u>	-1,220.15

TOTAL EXPENSES -6,743.31

ENDING BALANCE 10/31/2016: \$56,198.72

NOVEMBER:

BEGINNING BALANCE 11/1/2016: \$56,198.72

INCOME

<u>Fees</u>	2,574.94
<u>Choir Apparel</u>	15.00
<u>Donations to School</u>	5.00
<u>Fundraiser-DVD's</u>	121.62
<u>Fundraiser-Pizza</u>	150.00
<u>Fundraiser-Poinsettias</u>	3,050.00
<u>Fundraiser-HGT</u>	45.00
<u>Fundraiser - Restaurant Nights</u>	734.00
<u>Region/Area/State Auditions</u>	368.99
<u>Trip</u>	5,050.44

TOTAL INCOME 12,114.99

EXPENSES

<u>Choir Support</u>	-337.49
<u>Fundraiser-DVD's</u>	-100.00
<u>Fundraiser-Pizza</u>	-15.00
<u>Fundraiser-Poinsettias</u>	-2,190.00
<u>Region/Area/State Auditions</u>	-323.64
<u>Uniforms</u>	-362.00

TOTAL EXPENSES -3,328.13

ENDING BALANCE 11/30/2016: \$64,985.58

*** NOTE: This above total does not include the following transactions which were not posted to a budget line:

Overpayment on Poinsettias-S Song - 11/19/16	10.00
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TOTAL UNBUDGETED 10.00

ENDING POSITION 11/30/2016: \$64,995.58

PAYPAL BALANCE: \$976.49

Directors' Report.

*NYC TRIP: 40 boys, 79 girls, 12 chaperones. Decision to have 4 adults per chaperone room to save on costs—there is a Queen bed in each room. Chaperones will pay \$1000 each for trip.

*There are 25 Seniors going on the trip—Boosters agreed to fund \$750 for Senior Activity in NYC

*VERY IMPORTANT that trip payments be made on time this year to be able to pay for the Broadway shows and the plane tickets

*Kim Irving made a motion to allow for \$700/per student for up to 2 students to be added to the Scholarship fund. Beth Stubblefield seconded the motion.

*Harmony Tour Friday Dec. 16th (after school). Elaine to check with Zocado's about Harmony possibly singing there as part of their tour. Cathy Turner will arrange a boxed dinner from Jason's Deli to be delivered to the school at 3:45 for the Harmony singers to eat before they leave on Tour. This year, all the Tour stops will be at Assisted Living Centers.

*Approval of \$100/month for Harmony Breakfast food—money to be taken from Choir Support.

*Holiday Concert Dec. 19th. Church Ladies will provide dinner—Cathy Turner will arrange this and Beth Stubblefield will find volunteers to help distribute. Food to be delivered at 5 pm. Choir to provide utensils, plates, and water.

*The December AREA Camp at Tarleton State is December 28-29. Need for 4 hotel rooms plus the cost of gas = about \$500. This money has already been budgeted under Student Support.

*Stonebriar Women's Club donated \$900 for 25 minutes of singing provided by the Choir

*BIG THANKS to Tracy and Troy Dye for the sandwiches provided for Region up in Denton

Vice President's Report

Upcoming Fundraisers:

***December 15: Dillas 4-8 pm**

***Little Caesars Pizza Kits: January 4-18 with delivery on Feb. 3rd**

***January 10th: Chick-Fil-A 5-8 pm**

***January 26th: Mooyah 5-8 pm**

Volunteers' Report

*For Scavenger Hunt: There are 120 students signed up. There will be 12 adult drivers and 12 (senior) student drivers on 12 teams with 10 students per team. Adults need to be able to take 5 per car. We may need a couple of extra back up drivers if some vehicles aren't large enough.

*Ms. Forester will send out the address to the Linebarger's house, the groups, and a phone number and the ending time

Spirit Wear

(FROM PREVIOUS MEETING)

*Barb has researched options for winter spirit wear.

*Long sleeve screen print shirt for \$25

*Polo short sleeve shirt (embroidered) for \$35

*Hooded Jacket (embroidered) for \$40

*Student's name can be embroidered on the polo and the jacket for an additional \$5.

*Holly will send out the information through CHARMS of what is available and how students can pay online.

*Would like to have the pictures of the different options on the web-site

PR/ Web-site Report

*Senior ad placed, still waiting on receipt

*(From Prior Meeting) We need a new Booster picture

*Kim will talk to former PR/Web-site Booster Trisha Sheffield to follow up on how to pay the GoDaddy account

HGT Report

Uniforms Report

*We are in need of more ties—at least 10 more to be ordered

*Pant hems for some of the boys were much too high.

Class Reps' Reports

***Senior Reps:** 12 Students going to Area. Still not sure if this will be an overnight trip or just a day trip. It will be January 7th.

***Junior Rep:** (from previous meeting) Choir Banquet has been scheduled by Cathy Turner for Tuesday, May 23rd at 6:30 pm at Stonebriar Country Club.

***Sophomore Rep:**

*Schedule for Scavenger Hunt: 7-9 pm = Scavenger Hunt / 9-11 pm = at Linebarger's for food, watching Scavenber Hunt pictures, etc.

*Boundaries this year are Dallas North Tollway to I-35/ Josey to 121/ South to Rosemeade.

SCAVENGER HUNT MENU 2016 (provided by Christie Linebarger after the event for future reference):

Beef sliders (1/8 pound beef on Hawaiian rolls, put out ketchup and mustard. Some had cheddar cheese) - we made 160 of these and had about 1 dozen left over

SmallPigs in a blanket (sausage wrapped in 1/2 a crescent roll) - we made 220 of these and had 2-3 left over

DeliMex Taquitos - 2 boxes of chicken and 1 box of beef, separated out (56 in a box). We had about 6 left over.

Bagel bites - 4 boxes of cheese, 2 boxes of pepperoni (40 in a box). We we had about 2 doz cheese left over.

Hummus and pita chips (1 tub of hummus, 2 bags of pita chips)

Chips and salsa.

Carrots, celery, tomatoes. Served with ranch.

Red and green grapes - all eaten

Cheddar cheese - about 40 deli slices cut in 1/2. Had about 8 slices left.

Desserts - 6 boxes of soft iced cookies (18 in a box). We had 4 boxes left over

6 dozen homemade cupcakes - had 4 dozen left over

6 dozen homemade choco-chip cookies - had 4or 5 leftover

One variety tray of holiday cookies from Costco - very little left over.

Drinks - hot chocolate bar and bottled water (we got 6 cases of water (40 each) and had 2 cases left over. We kept the water out on the patio to help with traffic.

We had a lot of desserts left over (Belle is getting them for their party today). I had the desserts away from the main food to help with traffic, so either the kids were full or just didn't make it to that part of the room.

Nicci thrower brought a few gluten free buns for sliders and 2 GF desserts. We kept these options together away from the other food.

The heated items were served in tinfoil trays. I put everything else on platters.

We spent around \$420 on food. I think we ended up with around 125 or 130 people.

***Freshman Rep:** Very successful Cluster Concerts—a big THANK YOU to all volunteers

President's Report

(from Previous Meeting)

*By-laws will be updated later in the Spring. A committee will be formed at that time to look into that.

*The Big Event will be 4/1/ 2017. Discussion to revisit Atria and Autumn Leaves nursing homes again this year. Christi Linebarger will call them to set this up and can call Laura Green who set this up last year if she needs any other information.

*The Choir Booster minutes need to be posted currently via Charms. There are old Minutes going back to 2010 that need to be deleted.

FUTURE MEETING DATES:

Jan. 12, 2016	6:30 pm
Feb. 16, 2016	6:30 pm
Mar. 9, 2016	6:30 pm
Apr 20, 2016	6:30 pm
May 18, 2016	6:30 pm

Meeting adjourned at 8:10 pm
